



## Job Announcement

Hagar Catering & Facilities Management's Mission: Our mission is to provide high quality, professional food catering services to companies and organizations operating in Cambodia at affordable prices. We currently produce over 25,000 meals daily for the employees and students of over 20 different companies, hotels, school and factories. Now, we are seeking for a competent candidate to fulfil a position of:

### 1. Position Summary:

Position title: • **Quality Assurance and Training Manager**  
Location(s): • Hagar Catering's Office

### 2. Main Responsibilities:

- Assist manager in conducting in training, food testing, and laboratory to ensure food safety and provide technical training like: how to wash hand, how to use food thermometer, how to receive and recognize product etc.
- Assist and enforce staff on sites to follow CCP and apply SOPs in HACCP rule proper and fully by checklist to make sure company's products are qualifies as required.
- To be responsible for making survey on food quality, staff performance and identifying and analyzing any complaint from customer.
- Identify appropriate training courses to train further at site when staff's performances are not followed fully as required by training and Q.A dept.
- Design, improve and prepare paper-work materials for sites: temperature log, cleaning rosters.
- Do the statistic to get result from the survey and keeps survey form in folders month by month and site by site.
- Handle food sample collection from site to laboratory for analysis.
- Design, improve, print and prepare training materials: power points, laminated recall cards, laminated posters.

### 3. Qualifications and Requirements:

- ❖ Hold bachelor or at least associate degree in Food Chemistry or other related field
- ❖ Good command in English
- ❖ Knowledge of MS Word, Excel, and Power Point
- ❖ Develop technical abilities in quality & hygiene
- ❖ Comply strictly with the company quality procedure – Sharp

Interested candidates should submit their CV and covering letter to  
Hagar Catering & Facilities Management, as below address  
N° 44, St. 310, BBK 1, Phnom Penh, Cambodia

**092 333 154**

E-mail: [recruitment.hcfm@hagarcatering.com](mailto:recruitment.hcfm@hagarcatering.com) / [pharnny.oum@hagarcatering.com](mailto:pharnny.oum@hagarcatering.com)  
[www.hagarcatering.com](http://www.hagarcatering.com)